

**SOUTH LINCOLNSHIRE ACADEMIES TRUST (SLAT)
BOURNE ACADEMY, SPALDING ACADEMY and GILES
ACADEMY**

Bring Your Own Device (BYOD) Policy

Aspire - Challenge – Achieve

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**South Lincolnshire
Academies Trust**

BYOD Policy and Procedure for students, staff and visitors

Scope

This policy applies to all students, members of staff, visitors and anyone else that connects or attempts to connect their electronic device to the school's Wi-fi.

General Information

Personal wireless device access is restricted to Internet only. Users will not have access to any documents which reside on the Academy network directly but will be able to access documents via the Academy's remote access system. Internet traffic will be filtered in the same way that Academy local area network traffic is filtered.

Access to the South Lincolnshire Academies Trust guest wireless network is a privilege, not a right. Any use of the wireless network entails personal responsibility and compliance with all Academy rules. The use of the network also allows ICT helpdesk staff to conduct investigations regarding inappropriate Internet use at any time, via a staff request.

Accessing the wireless network

Students should search for the guest wireless networks and will be prompted to log on. They will then be prompted to enter their username and password, which is the same username/password they enter to access the schools network. *The first time your device is connected to the network, you must install the Security Certificate as mentioned on the login page. Download the file, open and accept all the default prompts to install. If you have any issues connecting, please contact the IT Technicians.*

Guidelines for Use by students

- The primary purpose of the use of personal devices at school is educational. Using the device for personal reasons e.g. contacting parents, should only take place outside of taught time and tutor time, and discretely in a staff member's office or the sixth form centre for Post 16 students.
- Do not share your username or password with anyone and do not connect anyone else's device to the network using your username or password.
- The use of a personal device is not to be a distraction in any way to teachers or pupils. Personal devices must not disrupt class or private study areas in any way.
- BYOD users shall make no attempts to circumvent the Academy's network security and/or filtering policies. This includes setting up proxies and downloading programs to bypass security.
- BYOD users shall not take or distribute pictures or video of pupils or staff without their permission (distribution can be as small as emailing/texting to one other person or as large as posting image or video online).

- BYOD users are not permitted whilst connected to the Wi-fi to carry out
 - o Gaming
 - o Online gaming
 - o Peer to peer file sharing (including, but not limited to the use of torrent)
 - o Video and audio streaming of a non-educational nature
- There are no secure facilities provided at school to store personal ICT devices. Students should therefore keep their personal ICT device with them at all times.

Consequences for Misuse or Disruption

- Access to the WiFi network will be removed.
- Device taken away and returned to an appropriate person at a time convenient to the Academy

Academy Liability Statement

Students, members of staff and visitors bring their devices to use entirely at their own risk. The school will NOT be liable for any (hardware or software) loss, damage, malfunction or inconvenience to the electronic device arising directly or indirectly as a result of its connection to the Academies Wi-Fi system. It is their own responsibility to ensure that any software installed on the device is correctly licensed. They are expected to act responsibly with regards to their own device, keeping it up to date and as secure as possible. It is their duty to be responsible for the upkeep and protection of their devices.

Insurance

South Lincolnshire Academies Trust is in no way responsible for:

- Personal devices that are broken while at the Academy or during Academy-sponsored activities
- Personal devices that are lost or stolen at the Academy or during Academy-sponsored activities
- Data lost on personal devices
- Maintenance or upkeep of any device (keeping it charged, installing updates or upgrades, fixing any software or hardware issues).

Users should ensure that their electronic device is suitably insured.

Appendix 1.0

BRING YOUR OWN DEVICE STUDENT AGREEMENT

I _____ confirm I have read and fully understood the South Lincolnshire Academies Trust Bring Your Own Device Policy. I will follow all of the guidance stated and understand that the Wireless Fidelity system is a privilege and not an entitlement. I understand that any breach or attempt to breach of this policy will result in me (*above named*) losing all access to the Trust's wireless systems.

I am aware that my own device will be monitored by South Lincolnshire Academies Trust IT staff.

I am aware that some breaches of this policy for example, downloading torrented media, may require involvement from external agencies

I am aware that I am responsible for my own device, and its use by other students.

I am aware that I am responsible for any damage, theft or loss of my device.

I am aware that I must use the WiFi system in accordance with this policy.

I am aware that I must not use or attempt to use a VPN.

I understand that my access to the Trusts WiFi is for educational purposes

I can confirm that I have Anti-Virus installed and is fully up to date.

Signed:

Date: